

**3.5M ELEMENTARY/MIDDLE SCHOOL
BUILDING COMMITTEE
MINUTES**

A meeting of the Building Committee held on Wednesday, July 9, 2008, at the Cumberland Administrative Office/Superintendent's Conference Room, 2606 Mendon Road, was called to order by Chairman Earl Wood at 5:35 p.m. (summertime), with the following present:

Earl Wood, Chair; Maureen, Aveno, Thomas Bruce; Mark Lindgren,

Donna Morelle, Gene Sartini

Also Attending: Richard Hilton, ICM: Ernie DiSaia; KBA: Ashley Prester

Absent: George Drapeaux

I. Ashton/JJM Cumberland Hill Update

A. ADS/ICM Update – Mr. DiSaia reported that Ashton is 97% complete and working on the punch list. They are pouring for the flag and signage. They are 95% complete on the documents. Cumberland Hill is 68-70% complete. The sheetrock is going up now and there are no real problems. They will come in on time. Regarding the water problem, Geiser is coming on for remedial action. They will increase the sump capacity. In testing they hit ground water at eight feet on one side and 12 feet on the other side. They can increase the head on

the sump pump and the capacity of the wells. The official signing of the State Fire Marshal has been received.

B. KBA Update – Mr. Prester reported they performed the punch list at Ashton and will go back now to complete. He has been getting calls on issues, so expects completion in September or October. Mr. Wood noted the first day of school is August 27th. Mr. Prester said there will be some construction at Cumberland Hill but it won't be disruptive to students. Dr. Morelle asked if the library is complete and Mr. Prester thought the shelving will be in. The gym will be ready for use and the new student entrance will be ready.

II. Old Business/New Business

A. FF&E Update – Dr. Morelle noted this is a big issue; she needs to be able to make a commitment to the principal. Mr. Prester stated the lines for furniture started in April. The desks and chairs were being moved from the present library. Discussion ensued regarding whether FF&E were under the ADS umbrella. Mr. Bruce stated they were not really in the project. Mr. Prester said they had a proposal request under the contractor. Mr. DiSaia noted the library needed shelving. Mr. Prester reported he sent plans to a company and received a quote of \$25,000. Mr. Bruce reported the contingency is at \$61,000. Mr. DiSaia suggested he and Mr. Hilton could look for used furniture. Dr. Morelle didn't agree with that suggestion. She thought they should use the master lease program. Mr. Prester stated that library shelving was part of the bidding process. Mr. Lindgren expressed concern that the contractor would then mark that up. Mr.

DiSaia thought there would be an 8-10 week delivery time on the MPA contract. Mr. Bruce noted the Town Council needs to approve, probably requiring a special meeting. Mr. Hilton said he would research through the purchasing clerk, and worst case, would have by the end of September.

3.5 Elementary/Middle School

Building Committee/Page 2

It was agreed to have a special building committee meeting Monday, July 14 to approve what Mr. Hilton could come back with and forward to the Town Council.

III. Payment of Invoices and/or Approval of Change Orders

A. ICM – On a motion by Ms. Aveno, and a second by Mr. Lindgren, it was VOTED 6-0 TO APPROVE the payment of \$7,285 for June 3, 2008 – July 3, 2008.

B. ADS – On a motion by Mr. Lindgren, and a second by Mr. Sartini, it was VOTED 6-0 TO APPROVE the payment of \$304,727.70 for 83% completion to ADS.

IV. Review and Approval of Minutes

A. June 11, 2008 – On a motion by Mr. Sartini, and a second by Dr. Morelle, it was VOTED 5-0 TO APPROVE the minutes, with Ms. Aveno abstaining.

V. Adjournment – On a motion by Ms. Aveno, and a second by Mr. Sartini, it was VOTED 6-0 TO APPROVE adjourning at 6:18 p.m.

Respectfully submitted,

Shirley Harris

Recording Secretary

Approved August 6, 2008